

SMART Goals

SMART is an acronym that represents a framework for creating effective goals. It stands for the five qualities your goals should have. They should be specific, measurable, attainable, relevant, and time-bound. The SMART method is one of the most popular and effective tools for creating realistic and achievable goals. No matter what you are trying to achieve, learning how to set SMART goals can improve your chances of success.

	Questions...
Specific	Does your goal clearly and specifically state what you are trying to achieve? <i>If your goal is particularly lofty, try breaking it down into smaller, specific goals.</i>
Measurable	How will you and others know if progress is being made on achieving your goal? Can you quantify or put numbers to your outcome?
Attainable	Is achieving your goal dependent on anyone else? Is it possible to reframe your goal so it only depends on you and not others? <i>What factors may prevent you from accomplishing your goal?</i>
Relevant	Why is achieving this goal important to you? What values in your life does this goal reflect? What effect will achieving your goal have on your life or on others?
Time-Bound	When will you reach your goal? <i>Again, if your goal is particularly large, try breaking it down into smaller goals with appropriate incremental deadlines.</i>

Check for Understanding

- What does the acronym **SMART** stand for?

- Why is it important to set goals?

- How would setting **SMART** goals help you to achieve your target goals?

- Write a **SMART** goal.

Goal _____

Look at your goal. How does it meet each of the following components?

- Specific-
- Measurable-
- Attainable-
- Relevant-
- Time-Bound-

Coach's Reflection: